



OFFICE OF THE PRINCIPAL & SECRETARY
MORIDHAL COLLEGE

[NAAC RE-ACCREDITED AT 'B' GRADE]

P.O. MORIDHAL, DIST. DHEMAJI, PIN - 787057 (ASSAM)

From :

Dr. D. Saikia, M.A., Ph.D.
Principal & Secretary
Moridhal College, Moridhal

(M) 9954368213 / 7002505424

E-mail: moridhalcollege@gmail.com
website: www.moridhalcollege.in

Ref. No.

Date : 09-07-2022

Minutes of IQAC Executive Meeting
Venue: Conference Hall, Moridhal College
Held on 9 July 2022
Time: 12:30 PM

On July 9 2022, an executive meeting of the IQAC was held at 12.30 PM presided over by Principal of the college Dr. Dipen Saikia and attended by the following members.

Members Present:

Signature

1. Dr. Dipen Saikia, Chairman
2. Dr. Lekhan Gogoi, Co-ordinator
3. Mr. Hari Prasad Kaphley, Jnt. Co-ordinator
4. Dr. Bhabani Sakaria, Asstt. Coordinator
5. Mr. Gunabhiram Gogoi, Senior Administrative Officer
6. Mr. Tapan Kr. Chutia, Senior Administrative Officer
7. Mr. Gunin Kr. Dutta, Senior Administrative Officer
8. Mr. Pranab Katakya, Member
9. Dr. Pranab Jyoti Gogoi, Member
10. Dr. Kabita Gogoi, Member
11. Dr. Prodip Borah, Member
12. Mr. Bhupen Gogoi, Member
13. Mr. Girindra Saikia, Member
14. Dr. Suravi Gohain Dowarah, Member
15. Mr. Amit Kr. Mandal, Member
16. Mr. Joydeep Buragohain, (President, Student Union) ,Student Member
17. Mr. Ajit Phukan, Member Alumni

[Handwritten signatures and dates for each member listed in the table above, including dates like 9/7/2022 and 09-07-2022.]

Agenda Items

1. Taking Chair by the Chairperson
2. Objectives of the Meeting by Coordinator
3. Compliances of the resolutions of the previous meeting dtd. 17-05-2022
4. Discussion on –
 - a. Review of work progression of NAAC Manual Criteria wise Committees
 - b. Finalisation of Annual Action Plan 2022-2023
 - c. Finalisation of Academic Calendar 2022-2023
6. Comments from the Chairperson and conclusion of the meeting.

Minutes of the Meeting

Dr. Dipen Saikia, Principal & Chairman of the IQAC of the college presided over the executive meeting held on 09-07-2022 at Conference Hall of the college at 12.30 PM. Dr. Lekhan Gogoi, Coordinator of IQAC explained the objectives of the meeting followed by intimation to the members about the actions taken on resolutions adopted in the previous meeting held on 17-05-2022.

Action Taken Report on the Resolutions of the previous IQAC Meeting, dtd 17-05-2022

Resolution 1 In pursuance of the Letter No. AHE.544/2021/9 dtd. Dispur 11 February 2022, Department of Higher Education, Govt. of Assam regarding formation of NAAC Manual Criterion wise Committee in colleges, draft of Seven Criterion-wise Committees be prepared by IQAC and place at the general meeting of the staff for finalisation.

Action Taken: Seven NAAC Manual Criteria wise Committees have been constituted and finalised in the general meeting of the staff held on 21-05-2022.

Resolution 2: The revised AQAR guideline of NAAC be thoroughly intimated to the faculty members by IQAC.

Action Taken: The revised AQAR guideline of NAAC was thoroughly discussed in the general staff meeting held on 21-05-2022.

Resolution 3: (a) A Symposium on “Implementation of NEP 2020” be organised by IQAC in the month of June 2022.

(b) The scheduled programmes, activities and divas be organised and/or observed as per the Annual Action Plan and concern Committees, Cells and Departments be intimated for the same up to the month of June 2022.

Action Taken:

(a) The IQAC organised a Symposium on “Implementation of NEP 2020” on 12 June 2022 inaugurated by Prof. Noni Gopal Mahanta, Education Adviser, Govt. of Assam and Resource Persons were Prof. Jiten Hazarika, Registrar, Dibrugarh University and Prof. Chandan Sharma, HoD, History, Dibrugarh University.

(b) The programmes and/or activities conducted by Committees, Cells and Departments of the college as scheduled in the Annual Action Plan up to June 2022 are –

(i) Awareness Programme on Income Tax among the Teachers and Students on 30-05-2022,

(ii) Popular Talk on Paradigm Shifts in Teaching Learning among the faculty of the college on 01-06—2022,

(iii) Career Counselling Programme among the students on 28th May 2022,

(iv) World Environment Day was observed in the Girls Hostel campus under the aegis of NSS, Committee for Extension Activities & Student Union on 5th June 2022,

- (v) Homage to Late Prof. Birendra Nath Borthakur, Dibrugarh University under aegis of Smritidhara (an Association of Alumni of Dibrugarh University) on 28 June 2022 in which Prof. Jyoti Prasad Saikia, Vice Chancellor of Sati Sadhani University graced the occasion as Chief Guest among others,
 - (vi) Bishnu Rabha Divas was celebrated on 20 June 2022 at the initiative of Cultural Section of Student Union of the college,
 - (vii) A month long Yoga Training Camp was organised by NSS Unit of the College from 21 May to 21 June 2022 among the teachers and students,
 - (viii) An Awareness Programme on 'Cyber Security', sponsored by Govt. of Assam in collaboration with Gratia Technology in association with the Committee for Extension Activities of the collage was organised among the students on 22 June 2022,
 - (ix) Department of Philosophy organised a Book Review Competition among the students of Philosophy Department (Honours) on 21 May 2022,
 - (x) Department of Education in collaboration with Unacademy, a learning platform organised a Career Guidance Programme through virtual mode on 30 May 2022.
 - (xi) Department of Hindi celebrated the Hindi Journalism Day among the students of Hindi Department (Honours) on 30 May 2022,
 - (xii) Department of Statistics celebrated the National Statistics Day among the students of Statistics Department (honours) on 29 June 2022,
 - (iii) Department of Hindi organised a talk on Career Prospects in Hindi among the students of Hindi Department (Honours) on 16 June 2022,
 - (xiv) Department of Philosophy organised a talk through virtual mode on "Philosophy of New Vaishnavism of Madhabdeva" among the students of Philosophy Department (Honours) on 26 June 2022,
 - (xv) Departmental Alumni Meet organised by History on 8 June, Geography on 12 June and Philosophy on 26 June 2022.
- (c) As per the Resolution No.3 (d) of the IQAC executive meeting held on 04-02-2022 regarding signing of MoU with other Educational Institutions, an MoU was signed with St. Joseph College, Darjeeling on 1 June 2022 aiming at creating a platform for academic resource sharing.

Resolutions Taken on Agenda Items

A thorough discussion was made on items of the agenda, and the following resolutions were adopted unanimously:

Agenda Item 4.a: Discussion on review of work progression of NAAC Manual Criteria wise Committees


Resolution 1: A general meeting of the faculty be called for review of work progression of NAAC Manual Criteria wise Committees on 13-07-2022.

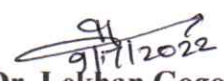
Agenda Item 4.b: Discussion on Preparation of Academic Calendar 2022- 2023

Resolution 2: Academic Calendar for the year 2022-203 be prepared within the month of July 2022 before beginning of the new session and the Academic Cell be entrusted for the preparation of the same.

Agenda Item 4.c : Discussion on preparation of Annual Action Plan 2022-2023

Resolution 3: Annual Action Plan for the year 2022-2023 be prepared, and Departments, Committees and Cells be informed to report the activities/programmes to be conducted during the session to IQAC.


(Dr. Dipen Saikia)
 Principal & Chairman
 IQAC, Moridhal College
 Principal
 Moridhal College
 P.O.- Moridhal, Dhemajai


(Dr. Lekhan Gogoi)
 Co-ordinator IQAC
 Moridhal College
 Coordinator
 IQAC
 Moridhal College



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website: www.moridhalcollege.in

Ref. No.

Date : 13-10-2022

Proceedings of IQAC Executive Committee Meeting

Venue: Conference Hall, Moridhal College



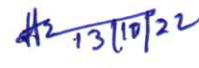
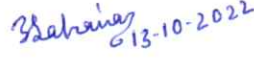
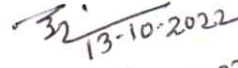
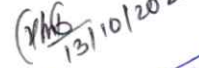
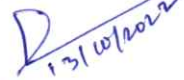

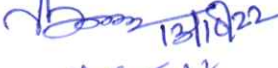

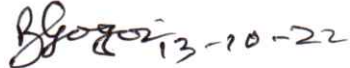
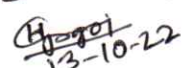
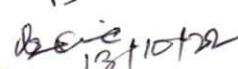
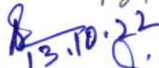


Held on 13th October 2022

Time: 1.00 PM

An executive meeting of the IQAC was held at 1.00 PM on 13th October 2022 under the Chairmanship of Dr. Dipen Saikia, Principal of the college in the presence of the following members.

Members Present:

Signature

1. Dr. Dipen Saikia, Chairman 
2. Dr. Lekhan Gogoi, Co-ordinator 
3. Hari Prasad Kaphley, Jnt. Co-ordinator 
4. Dr. Bhabani Saharia, Asstt. Co-ordinator 
5. Gunabhram Gogoi, Senior Administrative Officer 
6. Tapan Kr. Chutia, Member, Senior Administrative Officer 
7. Gunin Kr. Dutta, Member, Senior Administrative Officer 
8. Pranab Katakya, Member 
9. Dr. Pradip Borah, Member 
10. Dr. Kabita Gogoi, Member 
11. Bhupen Gogoi, Member 
12. Hiranya Gogoi, Member 
13. Girindra Saikia, Member 
14. Dr. Pranabjyoti Gogoi, Member 
15. Suravi Gohain Dowarah, Member 
16. Amit Kumar Mandal, Member 

Agenda Items

1. Taking Chair by the Chairperson
2. Objectives of the Meeting by Coordinator
3. Resolutions and Compliances of the previous meeting dtd. 09-07-2022
4. Discussion about the Editing of AQAR (2020-2021)
5. Discussion about conduct of Green Audit, Energy Audit and Academic Audit
6. Discussion about conduct of Students' Feedback through online mode for 2021-2022 session
7. Discussion about organisation of Parents Meet
8. Discussion about academic adoption of Schools and Villages
9. Discussion on organisation of Popular Talk
10. Others
6. Comments from Chairperson and end of the meeting

Minutes of the Meeting

Under the Chairmanship of Dr. Dipen Saikia, Principal of the college, an executive meeting of the IQAC was held on 13-10-2022 at Conference Hall of the college at 1.00 PM. Dr. Lekhan Gogoi, Coordinator of IQAC explained the objectives of the meeting followed by intimation to the members about the action taken on resolutions adopted in the previous meeting held on 09-07-2022.

Action Taken Report on the Resolutions of the previous IQAC Meeting, dtd 09-07-2021

Resolution 1: A general meeting of the faculty be called for review of work progression of NAAC Manual Criteria wise Committees on 13-07-2022.

Action Taken: A general meeting of the teaching staff was called on 13-07-2022 and the seven Criteria Committees intimated their work progression of AQAR 2020-2021.

Resolution 2: Academic Calendar for the year 2022-203 be prepared within the month of July 2022 before beginning of the new session and the Academic Cell be entrusted for the preparation of the same.

Action Taken: Academic Cell of the college prepared and brought out Academic Calendar for the session 2022-2023 before commencement of the classes from 16th August 2022.

Resolution 3: Annual Action Plan for the year 2022-2023 be prepared, and Departments, Committees and Cells be informed to report the activities/programmes to be conducted during the session to IQAC.

Action Taken: The IQAC prepared Annual Action Plan for the session 2022-2023.

Resolutions Taken on Agenda Items

The members present made thorough discussion on items of the agenda, and the following resolutions were taken unanimously:

Agenda Item 4. : Discussion about the Editing of AQAR (2020-2021)

Resolution 1 : The AQAR for the session 2020-2021 be submitted on or before 25th October 2022.

Agenda Item 5: Discussion about conduct of Green Audit, Energy Audit and Academic Audit

Resolution 2 : (a) For the conduct of Green Audit and Energy Audit, the college authority will communicate with the appropriate authorities for finalisation of date.

(b) Before conduct of Academic and Administrative Audit (AAA), a one day workshop on AAA be organised in the first half of November 2022.

Agenda Item 6: Discussion about conduct of Students' Feedback through online mode for 2021-2022 session.

Resolution 3 : The IQAC will make necessary steps for taking Students' Feedback through the college web portal.

Agenda Item 7: Discussion about organisation of Parents Meet

Resolution 4 : A general Parents Meet will be organised in the end part of October 2022 and the IQAC will prepare a Questionnaire for taking Parents' Feedback.

Agenda Item 8: Discussion about academic adoption of Schools and Villages


Resolution 5 : The College will extend academic adoption of schools and villages of the locality and the IQAC will prepare the modalities in consultation with Gram Pradhans (Village Headmen).

Agenda Item 9: Discussion on organisation of Popular Talk

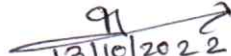
Resolution 6 : A popular talk will be organised on Indian Knowledge System among the students in the first week of November 2022.

Agenda Item 10: Others

Resolution 7 : The Perspective Plan of the college in force be brought modification in tune with the NEP 2020 and Strategic Plan prepared for the next ten years, i.e. from 2022 to 2031.


(Dr. Dipen Saikia)
Principal & Chairman
IQAC, Moridhal College


Principal
Moridhal College
P.O.- Moridhal, Dhemaji


(Dr. Lekhan Gogoi)
Co-ordinator IQAC
Moridhal College


Coordinator
IQAC
Moridhal College



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website: www.moridhalcollege.in

Ref. No.

Date : 24-12-2022

Proceedings of IQAC Meeting with Teaching Staff

Venue: Conference Hall, Moridhal College

Held on 24th December 2022, Time: 11.30 AM

The IQAC called a general meeting with Teaching Staff at 11.30 AM on 24th December 2022 under the Chairmanship of Dr. Dipen Saikia, Principal of the college in the presence of the following members.

Members Present:

Signature

1. Dr. Dipen Saikia, Chairman

Dr. Dipen Saikia
24/12/22

2. Dr. Lekhan Gogoi, Co-ordinator

Lekhan Gogoi
24/12/2022

3. Hari Prasad Kaphley, Jnt. Co-ordinator

Hari Prasad Kaphley
24/12/22

4. Dr. Bhabani Saharia, Asstt. Co-ordinator (IQAC)

Bhabani Saharia
24-12-2022

5. Gunabhiram Gogoi

Gunabhiram Gogoi
24/12/2022

6. Tapan Kr Chutia

Tapan Kr Chutia
24/12/2022

7. Dr. Hemanta Saikia

Hemanta Saikia
24-12-22

8. Hiranya Gogoi

Hiranya Gogoi
24/12/22

9. Dr. Suravi Gohain Dowarah

Dr. Suravi Gohain Dowarah
24/12/22

10. Dimpee Borgohain

Dimpee Borgohain
24/12/22

11. Murchana Bhattacharjya

Murchana Bhattacharjya
24/12/22

12. Dr. Purabi Duarah

Dr. Purabi Duarah
24/12/22

13. Dr. Bebymoni Gogoi

Dr. Bebymoni Gogoi
24/12/22

14. Dr. Kabita Gogoi

Dr. Kabita Gogoi
24/12/22

15. Riva Dowarah

Riva Dowarah
24/12/22

16. Dr. Jonali Boruah

Dr. Jonali Boruah
24-12-22

17. Mahananda Chamuah

Mahananda Chamuah
24/12/22

18. Dr. Pradip Borah
19. Pranab Katakya
20. Rajib Mahanta
21. Girindra Saikia
22. Dr. Jayanta Kumar Dutta
23. Dr. Pranabjyoti Gogoi
24. Chiranjeeb Biswas
25. Prajapati Deori
26. Dharanidhar Doley
27. Dr. Kalyan Chamuah
28. Ibharani Borsaikia
29. Junalee Gogoi
30. Dr. Bijoy Krishna Nath
31. Maya Boruah
32. Santan Saikia
33. Gorachand Das

24/12/22
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 24-12-23

Agenda Items

1. Taking Chair by the Chairperson
2. Objectives of the Meeting by Coordinator
3. Compliances of the resolutions of the previous meeting dtd. 13-10-2022
4. Discussion on Academic and Administrative Audit
5. Review of Management System
 - a. Guest House
 - b. Canteen
 - c. Indoor Stadium and Playground
 - d. Gymnasium
 - e. Auditorium and cultural goods
 - f. ICT management
 - g. Grievance Redressal Cell
 - h. Environment Friendly Campus
 - i. Publication of Research Journals "BEACON" and "VOYAGE"
6. Discussion on fixing signboard for Adopted Village and Adopted School
7. Any Other
6. Comments from the Chairperson and conclusion of the meeting

Minutes of the Meeting

Under the Chairmanship of Dr. Dipen Saikia, Principal of the college, a general meeting of Teaching Staff was held on 24-12-2022 at Conference Hall of the college at 11.30 AM. Dr. Lekhan Gogoi, Coordinator of IQAC explained the objectives of the meeting followed by intimation to the members about the action taken on resolutions adopted in the previous meeting held on 13-10-2022.

Action Taken Report on the Resolutions of the previous IQAC Meeting, dtd 13-10-2022

Resolution 1 : The AQAR for the session 2020-2021 be submitted on or before 25th October 2022.

Action Taken: The edited AQAR for the session 2020-2021 re-submitted on 17-10-2022.

Resolution 2: (a) For the conduct of Green Audit and Energy Audit, the college authority will communicate with the appropriate authorities for finalisation of date.

(b) Before conduct of Academic and Administrative Audit (AAA), a one day workshop on AAA be organised in the first half of November 2022.

Action Taken: (a) The College authority communicated with TRCATS LLP, Registered Office At Baruah Chuburi, Mazgaon, Sonitpur, Assam, 784001 for Green & Environment Audit, and ADD SQUARE SOLUTIONS Vill: Deuripara (Behind DEEO Office, Bongaigaon), P. O & Dist: Bongaigaon, Assam-783380 (ISO 9001:2015 CERTIFIED ORGANIZATION) for Energy Audit and awaited for their convenience.

(b) The IQAC organized a workshop on "Quality Initiatives and NAAC Assessment" for AAA preparation on 30-11-2022.

Resolution 3 : The IQAC will take necessary steps for collecting Students' Feedback through the college web portal.

Action Taken: The IQAC made provision for collection of Students' Feedback through the college web portal.

Resolution 4 : A general Parents Meet will be organised in the end part of October 2022 and the IQAC will prepare a Questionnaire for taking Parents' Feedback.

Action Taken: The IQAC organised a general Parents' Meet on 29-10-2022 and collected the feedback from the parents.

Resolution 5 : The College will extend academic adoption of schools and villages of the locality and the IQAC will prepare the modalities in consultation with Gram Pradhans (Village Headmen).

Action Taken: The IQAC held a meeting with Gram Pradhans of 11 villages proposed to be adopted and SOP for the same was finalised on 10-12-2022.

Resolution 6 : A popular talk will be organised on Indian Knowledge System among the students in the first week of November 2022.

Action Taken: The IQAC organised of a Motivational Talk on Indian Knowledge System entitled "Aim in Life and Perfection of Personality" in the light of Gita on 01-11-2022.

Resolution 7 : The Perspective Plan of the college in force be brought modification in tune with the NEP 2020 and Strategic Plan prepared for the next ten years, i.e. from 2022 to 2031.

Action Taken: The IQAC prepared the draft Perspective Plan for the period from 2022 to 2031 and placed for approval in today's meeting.

Resolutions Taken on Agenda Items

The members present made thorough discussion on items of the agenda, and the following resolutions were taken unanimously:

Agenda Item 4. Discussion on Academic and Administrative Audit

Resolution 1: The Academic and Administrative Audit of the college will be done by the end of January 2023.

Agenda Item 5.: Review of Management System

- a. Guest House
- b. Canteen
- c. Indoor Stadium and Playground
- d. Gymnasium
- e. Auditorium and cultural goods
- f. ICT management
- g. Grievance Redressal Cell
- h. Environment Friendly Campus
- i. Publication of Research Journals "BEACON" and "VOYAGE"


Resolution 2: The IQAC will provide a guideline for preparation and documentation and circulate it to the departments for execution.

Agenda Item 6.: Discussion on fixing signboard for Adopted Village and Adopted School

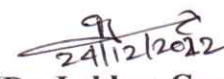
Resolution 3: Every department of the college will undertake academic adoption of one village each and a school within it for academic support and knowledge sharing, and signboard of academic adoption of village and school will be fixed by respective departments.

Agenda Item 5 : Others

- Resolution 4:** (a) The College will create Research Fund to encourage its faculty by providing financial support for pursuing research activity.
- (b) The draft Perspective Plan for the period from 2022 to 2031 prepared by the IQAC be unanimously approved in the meeting.


(Dr. Dipen Saikia)
Principal & Chairman
IQAC, Moridhal College


Principal
Moridhal College
P.O. Moridhal, Dhema


(Dr. Lekhan Gogoi)
Co-ordinator IQAC
Moridhal College


Coordinator
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website: www.moridhalcollege.in

Ref. No.

Date : 09-02-2023

Proceedings of IQAC Meeting with Teaching Staff

Venue: Principal's Chamber, Moridhal College

Held on 9th February 2023

Time: 1.30 PM

On 9th February 2023, the IQAC called a general meeting of Teaching Staff at 1.30 PM under the Chairmanship of Dr. Dipen Saikia, Principal of the college in the presence of the following members.

Members Present:

Signature

1. Dr. Dipen Saikia, Chairman

2. Dr. Lekhan Gogoi, Co-ordinator

3. Hari Prasad Kaphley, Jnt. Co-ordinator

4. Dr. Bhabani Saharia, Asstt. Co-ordinator (IQAC)

5. Gunabhiram Gogoi

6. Pranab Katakya

7. Dr. Pradip Borah

8. Dharjya Jyoti Patowari

9. Dilip Kr. Boruah

10. Dr. Hemanta Saikia

11. Hiranya Gogoi

12. Dr. Kabita Gogoi

13. Dr. Suravi Gohain Dowarah

14. Murchana Bhattacharjya

15. Dr. Purabi Duarah

Dr. Dipen Saikia
9/2/23

Dr. Lekhan Gogoi
9/2/2023

Hari Prasad Kaphley
9/2/23

Dr. Bhabani Saharia
09-02-2023

Gunabhiram Gogoi
9-2-2023

Pranab Katakya
9/2/23

Dr. Pradip Borah
9/2/23

Dharjya Jyoti Patowari
9/2/23

Dilip Kr. Boruah
9/2/23

Dr. Hemanta Saikia
9/2/23

Hiranya Gogoi
9/2/23

Dr. Kabita Gogoi
9/2/23

Dr. Suravi Gohain Dowarah
9/2/23

Murchana Bhattacharjya
9/2/23

Dr. Purabi Duarah
9/2/23

16. Dr. Bebymoni Gogoi
17. Riva Dowarah
18. Dr. Jonali Boruah
19. Dr. Bijoy Krishna Nath
20. Rajib Mahanta
21. Girindra Saikia
22. Dr. Jayanta Kumar Dutta
23. Dr. Pranabjyoti Gogoi
24. Chiranjeeb Biswas
25. Prajapati Deori
26. Dharanidhar Doley
27. Ibharani Borsaikia
28. Junalee Gogoi
29. Santan Saikia
30. Gorachand Das

Bogoi
9/12/23

9/12/23

9/12/23

9/12/23

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Agenda Items

1. Taking Chair by the Chairperson
2. Objectives of the Meeting by Coordinator
3. Compliances of the resolutions of the previous meeting dtd. 24-12-2022
4. Discussion on Input from Departments
5. Discussion on schedule of Academic and Administrative Audit (AAA)
6. Discussion on Required arrangement for AAA
7. Others
8. Chairperson's comments and conclusion of the meeting

Minutes of the Meeting

An executive meeting of the IQAC was held on 09-02-2023 under the Chairmanship of Dr. Dipen Saikia, Principal of the college. The objectives of the meeting was explained by Dr. Lekhan Gogoi, Coordinator of IQAC followed by intimation to the members about the action taken on resolutions adopted in the previous meeting held on 24-12-2022.

Action Taken Report on the Resolutions of the previous IQAC Meeting, dtd 24-12-2022

Resolution 1: The Academic and Administrative Audit of the college will be done by the end of January 2023.

Action Taken: The Academic and Administrative Audit of the college could not be done by the end of January 2023 due to inconvenience of the Team Members of the AAA and will be rescheduled in consultation with the respective members.

Resolution 2: The IQAC will provide a guideline for preparation and documentation and circulate it to the departments for execution.

Action Taken: The IQAC prepared the modalities for preparation of reports and documentation and circulated the same among the departments and respective committees.

Resolution 3: Every department of the college will undertake academic adoption of one village each and a school within it for academic support and knowledge sharing, and signboard of academic adoption of village and school will be fixed by respective departments.

Action Taken: Every department of the college, under the provision of Govt. Provincialisation, selected one village and a school for extending academic adoption and started to conduct programmes under the said scheme.

Resolution 4: The College will create Research Fund to encourage its faculty by providing financial support for pursuing research activity.

Action Taken: The college authority communicated with HDFC Bank, Dhemaji Branch opening an Account for Research Fund is in process.

Resolutions Taken on Agenda Items

The members present made thorough discussion on items of the agenda, and the following resolutions were taken unanimously:

Agenda Item 4: Discussion on Input from Departments

Resolution 1: The remaining works of record keeping and documentation for AAA of each department, committees & cells be accomplished before first week of May 2023.

Agenda Item 5: Discussion on schedule of Academic and Administrative Audit (AAA)


Resolution 2: The date for AAA will be finalised in consultation with the Team Members of AAA preferably in the first half of May 2023.

Agenda Item 6: Discussion on Required arrangement for AAA.

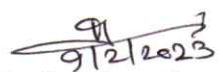
Resolution 3: Every department will prepare PPT for presentation of departmental activities during the visit Team Members of AAA and keep ready necessary supporting documents for the same.

Agenda Item 7: Others

Resolution 4: "Rules and Regulations" of different Committees & Cells of the college be amended as SOPs.


(Dr. Dipen Saikia)
Principal & Chairman
IQAC, Moridhal College


Principal
Moridhal College
P.O.- Moridhal, Dhemaji


(Dr. Lekhan Gogoi)
Co-ordinator IQAC
Moridhal College


Coordinator
IQAC
Moridhal College



OFFICE OF THE PRINCIPAL & SECRETARY
MORIDHAL COLLEGE

[NAAC RE-ACCREDITED AT 'B' GRADE]

P.O. MORIDHAL, DIST. DHEMAJI, PIN - 787057 (ASSAM)

From :

Dr. D. Saikia, M.A., Ph.D.
Principal & Secretary
Moridhal College, Moridhal

(M) 9954368213 / 7002505424

E-mail: moridhalcollege@gmail.com
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Ref. No.


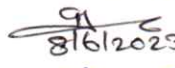
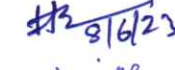
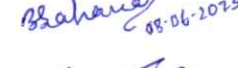

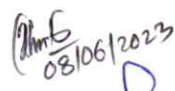
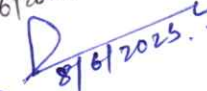


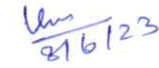

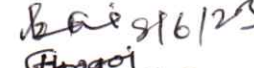
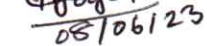
Date : 08-06-2023

Minutes of IQAC Executive Meeting
Venue: Conference Hall, Moridhal College
Held on 8 June 2023
Time: 1:00 PM

On June 8 2023, an executive meeting of the IQAC was held at 1.00 PM presided over by the Principal of the college Dr. Dipen Saikia and attended by the following members.

Members Present:

Signature

- | | |
|--|---|
| 1. Dr. Dipen Saikia, Chairman |  |
| 2. Dr. Lekhan Gogoi, Co-ordinator |  |
| 3. Mr. Hari Prasad Kaphley, Jnt. Co-ordinator |  |
| 4. Dr. Bhabani Sakaria, Asstt. Co-ordinator |  |
| 5. Mr. Gunabhiram Gogoi, Senior Administrative Officer |  |
| 6. Mr. Tapan Kr. Chutia, Senior Administrative Officer |  |
| 7. Mr. Gunin Kr. Dutta, Senior Administrative Officer |  |
| 8. Mr. Pranab Katakya, Member |  |
| 9. Dr. Pranab Jyoti Gogoi, Member |  |
| 10. Dr. Kabita Gogoi, Member |  |
| 11. Mr. Bhupen Gogoi, Member |  |
| 12. Mr. Girindra Saikia, Member |  |
| 13. Hiranya Gogoi, Member |  |

Agenda Items

1. Taking Chair by the Chairperson
2. Objectives of the Meeting by Coordinator
3. Compliances of the resolutions of the previous meeting dtd. 09-02-2023
4. Discussion on the status of AQAR 2021-2022
5. Discussion on finalisation of the SOPs
6. Discussion on AAA, Green Audit and Energy Audit
7. Discussion on preparation of IIQA and SSR
8. Others
6. Chairperson's and conclusion of the meeting.

Minutes of the Meeting

Dr. Dipen Saikia, Principal & Chairman of the IQAC of the college presided over the executive meeting held on 08-06-2023 at Conference Hall of the college at 1.00 PM. The Coordinator of the IQAC, Dr. Lekhan Gogoi explained the objectives of the meeting followed by intimation to the members about the actions taken on resolutions adopted in the previous meeting held on 09-02-2023.

Action Taken Report on the Resolutions of the previous IQAC Meeting, dtd 09-02-2023

Resolution 1: The remaining works of record keeping and documentation for AAA of each department, committees & cells be accomplished before first week of May 2023.

Action Taken: Every department placed records and supporting documents before the Team Members of during their visit for AAA.

Resolution 2: The date for AAA will be finalised in consultation with the Team Members of AAA preferably in the first half of May 2023.

Action Taken: The AAA was conducted on 19-05-2023 by Prof. Kalyan Bhuyan, Department of Physics, Dibrugarh University and Dr. Binod Borah, Registrar, Cultural University of Majuli, Majuli as Team Members.

Resolution 3: Every department will prepare PPT for presentation of departmental activities during the visit of Team Members of AAA and keep ready necessary supporting documents for the same.

Action Taken: Every department presented PPT reflecting departmental records and activities at Dr. Bani Kanta Kakaty Conference Hall of the college during the visit of Team Members for AAA.

Resolution 4: "Rules and Regulations" of different Committees & Cells of the college be amended as SOPs.

Action Taken: The IQAC amended the "Rules and Regulations" of different Committees and Cells as SOPs and the Draft SOPs are placed in this meeting for approval.

Resolutions Taken on Agenda Items

A thorough discussion was made on items of the agenda, and the following resolutions were adopted unanimously:

Agenda Item 4: Discussion on the status of AQAR 2021-2022

Resolution 1: The remaining criteria wise records and supporting documents be submitted by the respective Criteria wise Committees within the month of June 2023 for submission of AQAR 2021-2022.

Agenda Item 5: Discussion on finalisation of the SOPs

Resolution 2: The Draft SOPs of different Committees and Cells of the college be finalised for approval.

Agenda Item 6: Discussion on AAA, Green Audit and Energy Audit

Resolution 3: (a) The recommendations of Team Members of AAA Report be accomplished for quality and excellence.

(b) The college authority will communicate with the Proprietor of Add Square Solution and the Director, TRCATS LLP who visited the college on 29th May 2023 for Green, Energy and Environment Audit to expedite the process of submission of the respective Reports before 15th of June 2023.

Agenda Item 7: Discussion on preparation of IIQA and SSR

Resolution 4: The AQAR 2021-2022 be submitted at the earliest possible, and preparation of IIQA be submitted after completion of SSR preparation not exceeding the month of September 2023.

Agenda Item 8: Others

Resolution 5: The Criteria Committees be reconstituted with inclusion of newly appointed faculty.

Sub
2/6/23
(Dr. Dipen Saikia)
Principal & Chairman
IQAC, Moridhal College

Principal
Moridhal College
P.O.- Moridhal, Dhemaj

9/
2/6/2023
(Dr. Lekhan Gogoi)
Co-ordinator IQAC
Moridhal College

Coordinator
IQAC
Moridhal College